

Microsoft 365

Joining a Teams Town Hall as a Guest

When you attend a town hall in Microsoft Teams, you can watch the live event and engage in the moderated Q&A. You won't have access to your mic or camera during the event, and there won't be an open chat among attendees.

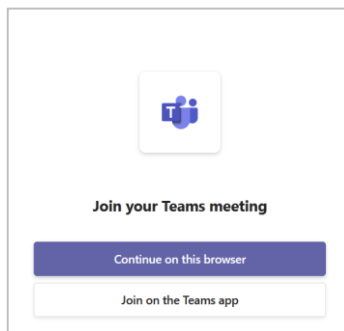
Before you join a town hall, make sure to download Microsoft Teams on your device.

Open the email invitation, you received and select Join event.

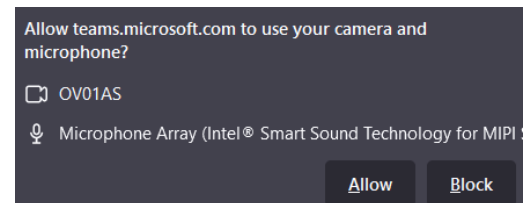
When you select Join event, the event will launch automatically in Teams, where you'll see the event screen.

Another way to join the event is through the link.

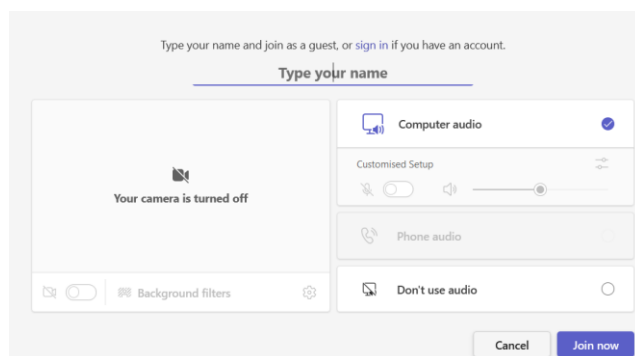
Click the link provided, or copy and paste it into a web browser.



Click continue on this browser and click *Allow* to camera and microphone.



Join as a guest by typing your name or sign in



You will be connected to event. Content will appear once the event goes live.

This meeting hasn't started yet.