



**École Braemar School**  
3600 Mahon Avenue  
North Vancouver, BC V7N 3T6  
Tel: 604-903-3270 Fax: 604-903-3271

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### **Student Absence Reporting / Safe Arrival Reminder:**

Ensuring students arrive safely at school each day is one of our top priorities.

Please notify your child's teacher of any absence (late, appointment, illness, vacation) **AND** enter into Safe Arrival (instructions below). We have had some instances that parents have told the classroom teachers but not entered the absence into Safe Arrival. As a result we send a Safe Arrival notification (via email, SMS, phone call) to parents saying their child is not at school. This can be extremely alarming for parents. As the office coordinates the attendance, it is imperative that we are aware of any absence, late arrival or early departure via Safe Arrival.

Emailing your child's teacher of any early departures, absences helps them to schedule their day and help the student to be ready to leave when you come to pick them up. Thank you for your help with this.

With SafeArrival, you are able to report your child's absence *in advance* using any of these three options, which are available to you 24 hours/day, 7 days a week:

**SchoolMessenger app.** Use your mobile device to download the SchoolMessenger app, available at the Apple App Store, the Google Play Store.

The first time you use the app, select **Sign Up** to create your account. **Important:** Use the same email address your school has on record.

Select Attendance, then Report an Absence.

**SchoolMessenger website.** Open your browser and go to [go.schoolmessenger.ca](http://go.schoolmessenger.ca).

The first time you use the website, select **Sign Up** to create your account. **Important:** Use the same email address your school has on record.

Select Attendance, then Report an Absence.

**Automated phone system.** Call the toll-free number 1-833-259-7295 and follow the prompts to report an absence. This is also the number that will call / text you the notification, so you may wish to save the number for ease of identification.

Should you have any questions or require assistance, please contact the school directly at 604-903-3270.