Citing Sources in APA Style

To reference (also known as document) sources in APA style (for Math, Sciences & the Personal Project) you need to do 2 things:

Thing #1. write a **References** list - a bibliography in APA style

Thing #2. cite your sources in-text

Here's how...

THING TO DO #1. Write a References List

A **References** list is a list of all the sources you used to complete your assignment. The list is made up of **citations**. To write a **citation**, use one of these free online **citation** generators. These tools format your citations properly.

Online Citation Generators

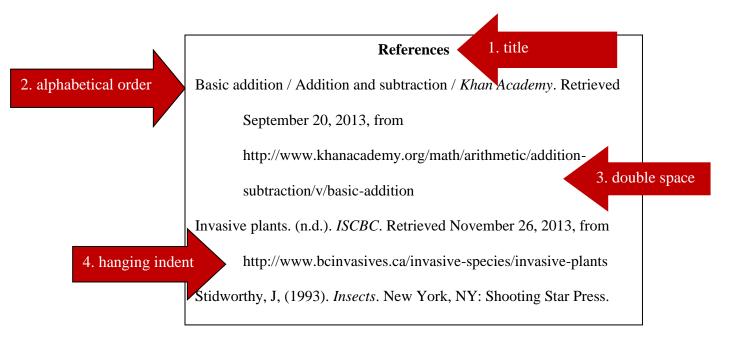
https://www.citethisforme.com http://www.easybib.com/ http://www.bibme.org

After you use the online citation generator to create your citations, you need to format your list.

To format your list, complete these steps...

- 1. On a separate piece of paper/slide from the rest of your work write the title **Works Cited**.
- **2.** Arrange your **citations** in alphabetical order.
- **3.** Double space your list.
- **4.** Use hanging indent to format the entire list. (to do this, highlight all the text > right click > paragraph > indentation > special > hanging)

Here's an example of what a **References** list looks like.



#2. Cite in-text.

THING TO DO #2. Cite In-Text

You must **cite in-text** all ideas and information you get from your sources, whether you **quote** or **paraphrase** (write the information in your own words).

Citing in-text is when you credit your source immediately after using the information from the source by putting brackets around the first unit of information from your **citation**. (If you are citing a print source, include the page number too.)

To cite in-text, follow these steps...

1. After you use a **quotation** (something you copied exactly from a source) and after you **paraphrase** (write an idea from a source in your own words), locate the source of the quote or idea on your **References** list.

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2. In brackets after the quotation or idea, write the first piece of information that appears in the citation. For print sources, include the page number.

For example, here's a **quotation** and an **in-text citation** from *Insects* by Stidworthy.

"Metamorphosis means changing shape" (Stidworthy, 1993).

If you don't know the author's last name, use the first unit of information from your **References** list. For example, (Invasive plants, 2013). If you don't know the year of publication, omit it.

What is APA Style?

American Psychological Association (APA) style is a set of rules for writing papers and properly documenting sources. When documenting your research using APA, you need to write both **citations in-text** and a **bibliography**.

Why do we need to document our research in APA style?

At Carson, we are principled, honest and we act with integrity. Thus, we must give credit to the person(s) whose idea(s) we are using.

Evaluating Resources - Thinking Critically

Not all sources are created equally. We need to be critical when we read and use information. For each source you locate, ask yourself these questions before you use the information.

- 1. Is the information reliable/authoritative? How do I know?
- 2. Is it accurate? How do I know?
- 3. Is it complete? How do I know?
- 4. Is it current? How do I know?
- 5. Does this resource answer my questions and/or provide the information I need?
- 6. Does this resource lead to me other information?

Credible Sources to Find More Information on APA

The following will provide you with information about how to cite all kinds of sources. Please do not hesitate to ask Ms Tieche for help. You can find me in the library or email me at jtieche@sd44.ca

Owl Purdue Online Writing Lab:

http://owl.english.purdue.edu/owl/

Simon Fraser University Library

http://www.lib.sfu.ca/help/writing/apa

UBC Library

http://www.library.ubc.ca/pubs/apastyle.pdf

Publication manual of the American Psychological Association: Sixth edition – Call # 808 PUB in the Carson Graham Library