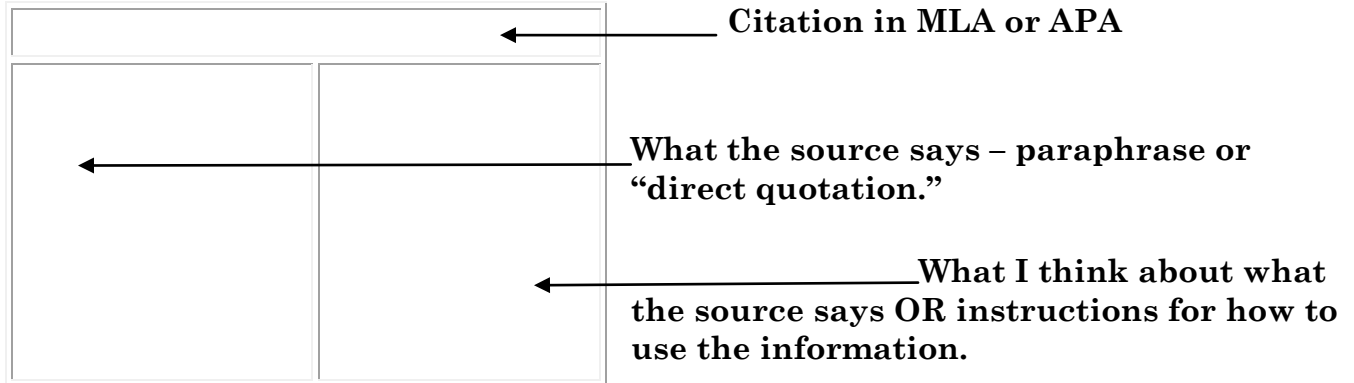


“If we knew what we were doing it wouldn’t be research” – Albert Einstein

## Noteworthy: How to Take Research Notes

### METHOD 1: MY METHOD

Divide a piece of paper, a Word document or Powerpoint slide into sections as follows:



### METHOD 2: Cornell Notes

Divide a piece of paper into three sections. The large box to the right is for writing notes. Your key points can be translated into the main ideas of each of your body paragraphs. Skip a line between ideas and topics. Use point form. Use abbreviations whenever possible.

### **The Cornell Method**



#### **Notes**

This is the section where you should take your notes during the course of the lecture. Use bullets, sentences, short-hand, etc.

#### **Cues**

Questions, main points, visual clues, and other clues that jog your memory go here. Fill this section in after class.

#### **Summary**

Most important points and main ideas go here. Fill in this section after class when you are in the reviewing process.

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### METHOD THREE: Index Cards

Taking notes on index cards gives you the flexibility to change the order of your notes and group them together easily by theme, topic or whatever system suits your purpose at the time.

- Write the subtopic heading of the note at the top of each note card.
- Write only one main point on a note card. Cite (or make a note of) the source of the information immediately to save time later!

### METHOD FOUR: Patterning

This method could include mind maps, flowcharts or diagrams.

