

Seycove PAC Meeting Minutes

Date: 10 September 2024

Time Start: 7:00 pm

Location: Library

Members in attendance: Lisa Stewart (President), Carla Cove (Vice President) Julia Wagner (Secretary), Wendy Kennedy (Member at Large), Meghan Downie (Principal), Paul Ruben (Vice Principal)

Regrets:

| Agenda Item | Speaker | Discussion | Action Items |
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| Acknowledgement & Announcements | | | |
| Introductions | everyone | | Motion: |
| Approval of Agenda | Carla & Wendy | | |
| Approval of minutes | Carla & Julia | | Motion: |
| Principal's Report | Meghan Downie & Paul Ruben | <ul style="list-style-type: none"> -Sarah Best has supported Principal transition -focus on same school goals but narrowing down: will be more opportunities for community to contribute to school planning, details TBA -NVSD themes: relationships with each other, land and technology relate to Personal Device Policy -library "Learning Commons" updates: delay in furniture delivery, ETA early October; Phase 2 to be re-evaluated in a year -library painting not happening before October furniture delivery -exterior of building pressure washed and painted -leaky roof in gym repaired -new tables in cafeteria, going to have wheels to move more easily -library: also want to preserve learning space | |

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| | | <ul style="list-style-type: none"> -traces of lead in water: main replaced; added bottle fill stations on each floor -drive and parking paved -rainbow crosswalk to be renewed -portable 23 disconnected and emptied and to be demolished imminently: will be opportunities for community engagement to create outdoor learning space -new boiler: coming soon -new WiFi throughout school, more routers to improve coverage -no TikTok on NVSD WiFi -security gating installed to improve rental capacity to contribute to school revenue -community spaces in school have been used for storage; cleaning out with intent to reinvigorate -turtle garden in front roundabout: working with NVSD Grounds to renew -new set of 38 ipads; will be purchasing more Dell laptops to have a few classroom sets -Grade 11 math textbooks delivery delayed, to arrive imminently -AP class delivery based on staff and student interest, and balance with school's other course offering needs | |
| Treasurer's Report | Carla Cove | <ul style="list-style-type: none"> -position open, Carla will support new Treasurer -Carla has created Treasurer job description (mostly drawn from from constitution) -teacher wishlist requested as soon as possible -gaming grant should be received by October | <p>ACTIONS:</p> <ul style="list-style-type: none"> -Carla to email Treasurer job description to Lisa and Ms. Downie; -Lisa to post Treasurer job description on Seycove Parents facebook page -Ms. Downie to include in PAC section of next newsletter -Ms. Downie to coordinate wishlist requests with teachers and report back to PAC |

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| <p>DPAC Report</p> | <p>Julia Wagner</p> | <p>-PAC Registration with NVPAC: Lisa and Carla and Kara gave consent to share contact information with NVPAC; we can update Treasurer contact information once that position is filled</p> <p>-NVPAC Disability Advisory Committee Are you a Parent/Guardian or Caregiver of a Student with a disability, who is neurodivergent or has an IEP or Support Plan that attends a school in person within the NVSD SD#44? NVPAC is inviting Parents/Guardians and Caregivers to join the NVPAC Disability Advisory Committee for the 2024/2025 school year. The first meeting will be held on, September 18th, 2024 7:00pm - VIA Zoom If this committee is of interest to you, please connect with us here for more information or to register: inclusion@northvanpac.org</p> <p>- NVPAC Anti-Racism Advisory Committee meeting: September 19th 2024 7:00pm - Via Zoom Carla has been participating;</p> <p>-Ideally NVPAC would like to have a representative from each school on the Disability and Anti-Racism Advisory Committees</p> <p>NVPAC General Meeting / PAC 101: September 25th 2024 7:00pm (Teams)</p> <p>BCCPAC -PAC REGISTRATION September 1st marks the start of the 2024-25 membership year and your PAC/DPAC can renew online now! BCCPAC represents parents at the provincial level, working with the Ministry of Education and Child Care and our education partners.</p> | <p>Motion made by Lisa to nominate Kara Guedes as 2024/25 DPAC Rep Lisa. Approved by unanimous vote.</p> <p>ACTIONS: - Julia to register PAC with NVPAC - Kara to complete BCCPAC membership and election surveys</p> |
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| | | <p>Members are able to become involved in committees, provide input on topical issues, request guidance from our staff and Board, stay informed about current and emerging issues within public education and engage in the democratic process of elections and resolutions which help guide BCCPAC’s priorities.</p> <p>Membership fees support our provincial advocacy efforts and help us continue to support members through our website, social media channels and members-only forum.</p> <p>PACs and DPACs can now renew or register membership for the upcoming year (Sep 1 - Aug 31). As per current Gaming Grant Guidelines, BCCPAC membership fees are an eligible use of Gaming Grant funds. The annual fee is \$100 for PACs and \$200 for DPACs. Review the PAC Instructions or DPAC Instructions before renewing online. Renew before December 31 to have voting rights at the 2025 AGM!</p> <p><u>Member Survey</u> for strategic planning</p> <p>As part of our service to our membership, we invite you to participate in our initial strategic planning survey. Your insights and opinions are important to ensure the BCCPAC Board understands your needs and priorities</p> <p>Why Your Feedback Matters: Your participation will help us: Identify key areas where BCCPAC can enhance its services; Understand the specific needs of PACs and DPACs; Shape our strategic goals</p> <p>Survey Details:</p> <p>Time Commitment: Approximately 5-10 minutes</p> <p>Confidentiality: All responses will be kept confidential and presented</p> | |
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| | | <p>only as aggregated data</p> <p>Deadline: The survey will remain open until September 30</p> <p><u>Provincial Election Survey</u>: Also a reminder that we are collecting information on the needs in your district to make sure that each party, and each candidate in the upcoming Provincial election has a deep understanding of the needs of students and their families.</p> | |
| <p>Social Media, Website and Fundraising Updates</p> | | <ul style="list-style-type: none"> -27 people signed up to PAC email list -PAC section to be included at end of school newsletter (every 2nd Friday): deadline Wednesday before Friday newsletter; next deadline Wednesday September 16 -seycovepac.ca website to be discontinued; will continue to use PAC section on school website -email communication: seycovepac@gmail.com -Lisa will post minute availability on Seycove Parent facebook -virtual PAC meeting option: ask families if they want this option -TruEarth Fundraiser: to continue -Gift card fundraiser not recommended: commission is small, purchasing is onerous and has added fee to use credit card -request for music program rep to communicate/plan fundraising with PAC -Auction proposed date (April 2024 minutes): May 3, 2025; NVSD policy re alcohol consumption may need to be considered in auction plans -Cabaret proposed date: May 31, 2025 | <p>ACTIONS:</p> <ul style="list-style-type: none"> -Lisa to submit PAC items for newsletter by Wednesday September 16 -Lisa to post link to minutes on Seycove Parent fb page once they're posted on Seycove website -Lisa to survey parents about virtual PAC meeting option -Lisa to share TruEarth promotions on Seycove Parents facebook page and in newsletter -Ms. Downie to communicate with Mr. Barnes about having music program rep communicate/plan fundraising with PAC -Ms. Downie to investigate NVSD alcohol consumption policy for auction planning |

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| New Business | | -School wishlist: Audiovisual systems in gym and cafeteria, tables in cafeteria, Grade 8 Cheakamus retreat bursary (Cheakamus has a 50% bursary but no NVSD support; \$125/student for transportation, staffing, food, activity materials), outdoor classroom; to be discussed further next meeting and explore possibility of cheque drive to raise funds | ACTION: school wishlist and fundraising to be discussed at next meeting |
| Adjourned | Approx: 9:00pm | | |
| Next PAC Meeting: October 8, 2024 at 7pm in Library | | | |

In Attendance:

Kara Guedes