



## Summer Learning Attendance Policy

Daily attendance is **mandatory** in all Summer Learning programs. Students are expected to attend all sessions unless they are ill. Given the rapid and highly condensed pace of Summer Learning, planned absences, for any reason, are not accommodated. These include, but are not limited to, work, vacations, camping, long weekends, sporting events, games, practices, or any other family and/or personal commitments.

Students are expected to arrive to on time every day, be prepared to work, and participate fully in class. This high level of engagement is expected from all students for Summer Learning. Moreover, students are expected to be back from the 15-minute break promptly.

Students are responsible for communicating with their teacher about missed learning opportunities and assignments, and parent/guardians are responsible for communicating illness absences to the Summer School Main office. In the event of an absence, we ask parent/guardians to notify the school by telephone at 604-903-3640 by 8:45 am. When a student has been absent twice, the office will contact home to highlight the unfortunate possibility of Withdrawal from Summer Learning if they were to miss a third class.

The following attendance policy is applied fairly and equitably to all students.

- Students who are absent, whether excused or unexcused, will meet with administration to develop a plan for regular daily attendance for the remainder of Summer Learning.
- Students who arrive late (more than 15 minutes) will meet with administration to develop a plan for prompt attendance. Due to frequent disruptions to the learning environment, three late arrivals will be considered equivalent to one day absent.
- Students who are absent for three classes (whether excused for illness or unexcused) will be asked to withdraw from the course given the volume of instruction and learning they will have missed.