



**AGM Agenda and Minutes  
Monday June 3rd, 7:30 pm**

**1) Welcome - Call to order**

Present at this meeting:

- John McGowan - Windsor Principal
- Graham Gilley - PAC Chair
- Jennifer Dickson - PAC Treasurer
- Lindsay Salkeld - PAC Secretary
- Ralph Stringer
- Terri Thompson
- Karina Wood

**2) Approval of June 3rd Agenda** (Moved: Terri; Seconded: Jen)

**3) Approval of the May 6th Minutes** (Moved: Ralph; Seconded: Jen)

**4) Treasurer's Report**

Balances

- Gaming account - \$10,964.20
  - \$10,000 approved for football uniforms, due in Aug/Sept
- General account - \$14,035.04
  - \$2,000 cheque for scholarships, pending
- PAC Trust account - \$22,826.72
  - Change in amount due to \$191.42 reallocated to wrestling
  - \$13,000 to SD44 for mural, pending

Reimbursements

- May 13 - \$441.81 for staff breakfast on April 20 (general)
- May 14 - \$442.18 economics books to Nick Gill (gaming)
- May 29 - \$109.73 Kahoot subscription to Darren Embley (gaming)
- May 29 - \$421.22 grad decorations to Krista Wood (gaming)
- May 29 - \$1000 track and field equipment to Ralph Stringer (gaming)
- June 3 - \$13,000 transfer of funds from PAC Trust account to SD44

Approved, no purchases

- Balance of grad decorations coming

Other financial business arising



- Remove Jane Tom from Vancity signing authority
- Add Lindsay Salkeld to Vancity signing authority
- BCCPAC Membership paid \$100, to be reimbursed by NVPAC

#### Donation planning

- Advertise for donations via Stongs (see \$24.96 in Business contributions from this year)? When you order groceries online, you can choose Windsor and Stongs will donate 4% of the value of your order to the school. We could advertise this in the August/September school newsletter.
- For the coffee social in September, we will bring handouts with QR codes to facilitate donations to the PAC.

#### 5) Committee Reports

None noted.

#### 6) Athletics Report

None noted.

#### 7) Family of Schools Report

SD44 is communicating with school PACs around how full school lockdowns should be held. Lynnmour raised \$10,000 at their spring social event at Seymour's Pub. Blueridge held their event at North Point Brewing and also made \$10,000. Seymour Heights event is happening next week.

#### 8) Principal's Report

##### Student Parking

As outlined in the June Parent Newsletter, parking at Windsor is limited. Unfortunately, the number of spots does not meet the needs of both staff, visitors, and students. Compounding the issue is the number of vehicles parked illegally in No Parking areas.

##### Grad Events

Commencement: June 14th at the Orpheum Theatre starting at 7:00 pm

Banquet: June 22nd at the Vancouver Convention Centre starting at 6:00 pm

##### Cell Phone Restrictions

District Guidelines and Draft Documents shared and Discussed. Will be in place for September 2024.

##### Gym Mural Update



Thanks to the generous support of PAC and other funding sources, the full project will be completed this year!

#### National Indigenous History Month

Windsor has several events and activities planned during June to celebrate the rich history of Indigenous Peoples culminating with National Indigenous Peoples Day on June 21st.

#### 9) Other Business

WPAC dunk tank at Blueridge Good Neighbour Day

Volunteers: Ralph will help Graham with setup. Terri, Teri-Ann, Lindsay will attend and help collect payment using the Square and QR codes.

Tennis courts

Item deferred.

Traffic concerns and Spirit Trail

Item deferred.

[PAC By-Law Revision](#) Graham has updated the PAC By-Laws (developed in 2011) to better reflect how the PAC has evolved in its operations and ensure the ongoing business of the PAC is successful. Passage of the edits was moved by Lindsay, seconded by Jen. Motion passed.

Elections for Chair, Secretary and Treasurer; Nominating new Executive members

Elections for WPAC positions for 2024-25 were held. In each case, a call for nomination for a specific position was put forward. Once no more names were put forward, nominations closed and a vote was called. The following individuals were ratified:

- Secretary (bank signatory): Lindsay Salkeld
- Treasurer (bank signatory): Jennifer Dickson
- Athletics Rep: Teri-Ann Donaldson
- Members at Large: Karina Wood
- Chair (bank signatory): Graham Gilley

PAC Dinner party

Jen will send out a doodle poll to choose a June date (24-26).

Agenda items for upcoming meetings:



École Windsor Secondary

PARENT ADVISORY COUNCIL

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*Every Parent  
is a Member*

- Dropping committee reports or adopting the ones that come through the newsletter
- Planning a larger social event to support WPAC (plan for next year) and to bring new members to the meetings
- Windsor tennis courts
- Check back in January about cell phone policy and rollout of new SD44/Windsor policy
- Deferred items, if needed (tennis courts; traffic concerns and spirit trail)

Next PAC Meeting:

To be scheduled

School Library