



# Leadership 11

Teacher: Marco Fong – [mfong@sd44.ca](mailto:mfong@sd44.ca)

Teacher: Krista Wood – [kwood@sd44.ca](mailto:kwood@sd44.ca)

## Course Synopsis

*This course deals with the theoretical and practical understanding of human relations. The time in class will be spent understanding the basic concepts of proactive leadership and how to effectively use the concepts in life and within the school environment. The student will develop peer helping skills, coach, plan practice, practice public speaking and be a part of running school and community events. This course provides an opportunity for senior high school students to take on a mentorship role in elementary schools, at Windsor and in the community. This is a great opportunity for teenagers to help kids right here in the community and bridge the gap between elementary and high schools. Traditionally students will take on leadership roles in the following areas:*

1. Coaching – Basketball, Volleyball, Track and Field, Soccer, etc.
2. Teaching Assistant – Assist in the delivery of course curriculum to both elementary and junior high school students
3. Community – Organize and execute selected events in both the school and surrounding communities and volunteer for local events.

## Why are YOU here?

*You have been selected into this program as we believe that each of you have something special to contribute to the class and our school community. Many of the activities of this class will be based on teamwork, and the success of the class is based on how well we can work together. Your ability to work both collaboratively and independently will be very important in the class and will be reflected in your evaluation.*

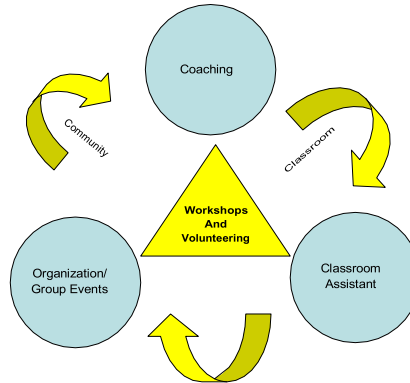
## Course Structure

*The Leadership Course this year will be divided into the following:*

1. **Coaching/Refereeing** – Students could be assigned to a team at Windsor. They will work with a given team (in an area where you are comfortable) for the course of their season acting as a coach, mentor and possibly an official.
2. **Teaching Assistant** – Students will be placed in a classroom working with younger students at Windsor and possibly our Family of Schools in the elementary system. Here students will act as a teacher, mentor, tutor and provide guidance to our up and coming leaders.
3. **Workshops** – Students will attend, run, and complete workshops throughout the year. Workshops will run in the mornings (Monday-Thursday) and online on Mondays. Topics will include Leadership Styles, Communications, Coaching, Conflict Management, Teamwork, Motivation, Ethics, etc.

4. **Community Betterment Project** - Students will form groups and decide how they want to better our community. They will be required to attend tutorial times to pitch, plan and possibly execute something that will leave a positive impact on the school or surrounding community.
5. **Volunteering** – Along with working in elementary schools and within Windsor, students will volunteer for events that happen outside of school hours

### Windsor Leadership Model:



### Assessment:

*Students will be evaluated in the following areas:*

*Sponsor/Instructor Evaluations  
Assignments/Classroom Participation/Volunteering*

### Policies and Procedures:

1. **Attendance** - 100% attendance is expected. The school expectation is that students are to attend all classes. Missed classes will result in missed work. **If a student misses any classes, workshops, coaching assignments or events they may not be able to pass the course. This is NOT a spare! You are required to attend the following:**
  - Coaching - All practices and games
  - Teaching Assistant – Attend all classes and report to your Sponsor Teacher at the start of class. Be on time.
  - Workshops – Attend all workshops during your designated class time.
  - Tutorial Times – Attend tutorial times for your Community Betterment Project
2. **Participation** - Students must demonstrate a willingness to engage actively in the classroom, contribute to class discussions, guest speakers and respond appropriately to questions asked by the teacher.

### Communication:

- Communication for this course is done via Teams and the REMIND app. All assignments, news, updates, course materials and assignments will be located on the Leadership Teams page. It is the responsibility of the student to check this on a daily basis. The REMIND app

**ÉCOLE SECONDAIRE  
WINDSOR  
SECONDARY SCHOOL**

931 Broadview Drive  
North Vancouver, BC V7H 2E9  
Telephone: 604-903-3700  
Attendance: 604-903-3707  
Fax: 604-903-3701

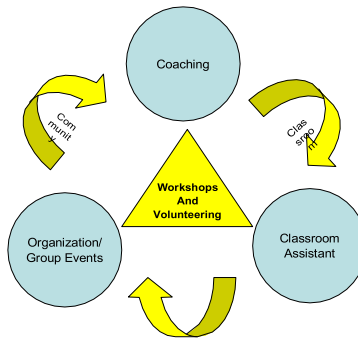


To Whom It May Concern,

This letter is to inform you that your child is current enrolled in my school wide Leadership course. This course will be a great opportunity for your child to be involved in planning and executing a wide range of school and community activities.

This course provides an opportunity for selected senior high school students to take on a mentorship role in elementary schools, at Windsor and in the community. This is a great opportunity for teenagers to help kids right here in the Seymour area and bridge the gap between our elementary and high schools. Students will take on leadership roles in the following areas:

1. Coaching – Basketball, Volleyball, Track and Field, etc.
2. Teaching Assistant – Assist in the delivery of course curriculum to both elementary and junior high school students
3. Community – Organize and execute selected events in both the school and surrounding communities.



Numerous hours will be spent **outside of the regular timetable** before and after school to complete their various jobs. With this class comes a tremendous responsibility for the student to be extremely organized and manage their time. These are life skills that will benefit your child long after they have graduated.

If you agree to allow your child to enroll in this course, I would like you to be aware that your child will have a flexible class schedule. They will sometimes have blocks off in lieu of personal time they will be giving up. Students will be expected to maintain a high standard in their academic courses.

I give my child \_\_\_\_\_ permission to enroll in the Leadership course for during of the school year. I do understand that they will be provided a flexible class schedule that will change throughout the school year.

Parent Name (please print): \_\_\_\_\_

Parent Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Dear Student,



*You are currently enrolled in Windsor Leadership course for the school year. I would welcome you into the class if you are willing to agree to the following terms and conditions:*

1. You will use your class time effectively for completing course work or studying for your academic classes.
2. You understand that you will be given spare blocks during the times in which you are coaching and will not create a disturbance in the school community.
3. You will be prepared and on time for all course activities.
4. You will adhere to Windsor's School Code of Conduct on a daily basis as you are now being selected to be a leader throughout your school.
5. You will be actively engaged in this course throughout the year, even when you are required to go "outside your comfort zone."

*Name of Student:* \_\_\_\_\_

*Signature of Student:* \_\_\_\_\_

*Date:* \_\_\_\_\_

*By signing this contract you have agreed to the above terms and conditions for this particular course. If at any time you do not follow the above criteria you will not receive credit for the course.*